

“YEAR OF STANDING UP FOR GUYANA”

PUBLIC SERVICE MINISTRY

CIRCULAR NO.10/1986

REFERENCE NO. PS: 19/14

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

Increased rates of Advances to Public Officers to
Repair Motor Vehicles.

DATE: 1986-03-29

Public Servants who hold positions which make them eligible for advances to purchase motor cars, motor cycles and auto cycles may be granted advances to repair these vehicles limited to a maximum of \$9,700.00 for motor cars, \$4,050.00 and \$2,300.00 for motor cycles and auto cycles, respectively, repayable over a period of three (3) years for motor cars and motor cycles and two (2) years for auto cycles, with interest at a rate determined by the Secretary to the Treasury, subject to the following criteria-:

- (i) The motor vehicle shall be examined by the Chief Executive Officer, Plant Maintenance and Hire Division, or Guyana Stores Limited (Garage Division), or Guyana Gajraj Limited, at the same time as the estimate, to determine the extent of the work to be done and to give an estimate of the likely cost of repairs;
- (ii) A separate certificate must also be obtained from the Chief Executive Officer, Plant Maintenance and Hire Division or Guyana Stores Limited (Garage Division), or Guyana Gajraj Limited, at the same time as the estimate, indicate what is considered to be the likely economic life of the vehicle following repairs;
- (iii) In respect of motor cars, the first such advance to be made not less than five (5) years after the public servant has received the advance to purchase the vehicle or has been granted duty free concessions if the motor car was purchased with his own funds, and thereafter, at intervals of not less than three (3) years to effect repairs again;
- (iv) In respect of motor cars and auto cycles, the first such advance to be made not less than five (5) years, and four (4) years, respectively, after the public servant has received the advance to purchase the vehicle and, thereafter, at intervals of not less than three (3) years for motor cycles and two (2) years for auto cycles, to effect repairs again;
- (v) The public servant must account for the advance to the Accountant General within two (2) months from the date the advance was uplifted and at the same time, submit a certificate from the Chief Executive Officer, Plant Maintenance and Hire Division or Guyana Stores Limited (Garage Division) or Guyana Gajraj Limited, that the work has been satisfactorily completed and that the cost bears relation to the original estimate.

2. Applications accompanied by the documents required at paragraph 1 (i) and (ii) above should be addressed to the Accountant general.
3. Requests for advances will only be considered in cases of extensive repairs but will not be granted to effect repairs to vehicles damaged as a result of accidents howsoever caused.
4. my circular no. 20/1983 dated 18th July, 1983 is hereby cancelled.

J. McCurdy
for Permanent Secretary
Public Service Ministry